



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE

September 06, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION-RELATED CONTRACT
AWARD OF CONSULTANT SERVICES AGREEMENTS FOR
AS-NEEDED CONSTRUCTION-RELATED SERVICES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to authorize the Director of Public Works or her designee to proceed and award three consultant services agreements for as-needed construction-related services to be utilized on various Federal and non-Federal funded projects throughout the County of Los Angeles.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed recommendations are exempt from the California Environmental Quality Act for the reasons stated in this Board letter and the record of the proposed recommendations
2. Authorize the Director of Public Works or her designee to execute a consultant services agreement with Hill International, Inc., to provide as-needed construction inspection services for various County of Los Angeles construction projects for a 3-year term, with two 1-year renewal options with a not-to-exceed contract amount of \$2 million. The term of this consultant services agreement shall commence on the date of the full execution of the contract. The expiration of the consultant services agreement is subject to the following condition: Where services for a given project have been authorized by the County of Los Angeles but are not completed by the consultant prior to the stated expiration date, the term of the contract shall be extended by an amendment.
3. Authorize the Director of Public Works or her designee to execute a consultant services agreement with Jacobs Project Management Company to provide as needed resident engineers,

construction managers, and schedulers for various County of Los Angeles construction projects for a 3-year term, with two 1-year renewal options with a not-to-exceed contract amount of \$2 million. The term of this consultant services agreement shall commence on the date of the full execution of the contract. The expiration of the consultant services agreement is subject to the following condition: Where services for a given project have been authorized by the County of Los Angeles but are not completed by the consultant prior to the stated expiration date, the term of the contract shall be extended by an amendment.

4. Authorize the Director of Public Works or her designee to execute a consultant services agreement with AECOM Technical Services, Inc., to provide as needed environmental compliance manager services for various County of Los Angeles construction projects for a 3-year term, with two 1-year renewal options for a not-to-exceed contract amount of \$1 million. The term of this consultant services agreement shall commence on the date of the full execution of the contract. The expiration of the consultant services agreement is subject to the following condition: Where services for a given project have been authorized by the County of Los Angeles but are not completed by the consultant prior to the stated expiration date, the term of the contract shall be extended by an amendment.

5. Delegate authority to the Director of Public Works or her designee to supplement the initial not-to-exceed contract amount for each of the above-referenced agreements by up to 10 percent or \$75,000, whichever is less, per amendment based on workload requirements. The aggregate amount for each agreement of such amendments shall not exceed 25 percent of the original contract amount but only to the extent that there is sufficient approved budget capacity for the additional amounts.

6. Delegate authority to the Director of Public Works or her designee to execute the two 1-year extension options on the consultant services agreements with the following three firms: Hill International, Inc.; Jacobs Project Management Company; and AECOM Technical Services, Inc.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to support the Department of Public Works staff during workload peaks and provide expertise in support of various public works construction projects located throughout the County of Los Angeles and contract cities. Public Works anticipates that the volume of Federal, State, and local funded projects, which are currently under construction or which will be under construction during the terms of these agreements will exceed the capacity of Public Works employees without these as-needed construction-related services contracts. To expand the ability to use these as-needed consultants on Federally funded projects, the Requests for Proposals (RFP) were processed following Federal guidelines.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public service. The recommended actions will help achieve this goal by providing for services facilitating the delivery of various construction projects.

FISCAL IMPACT/FINANCING

There will be no impact to the County's General Fund.

The total not-to-exceed contract amount is \$2 million for Hill International, Inc.; \$2.5 million for Jacobs Project Management Company; and \$1 million for AECOM Technical Services, Inc., for the initial 3-year term and two 1-year renewal options for a total maximum 5-year period. The Director of Public Works or her designee may supplement the initial not-to-exceed contract amount for each of the agreements by up to 10 percent or \$75,000, whichever is less, per amendment based on workload requirements. The aggregate amount for each agreement of such amendments shall not exceed 25 percent of the original contract amount but only to the extent that there is sufficient approved budget capacity for the additional amounts.

Financing for these consultant services are included in various Public Works funds in Fiscal Year 2016-17 Budgets. Funding to finance future contract years will be requested through the annual budget process. When the need arises for services under these contracts, financing will be made from the appropriate construction project budget. Total expenditures for these consultants services, however, will not exceed the amount approved by the Board.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard consultant services agreement in the form previously approved by County Counsel will be used. The recommended contracts were solicited on an open-competitive basis and are in accordance with applicable Federal, State, and County requirements. The agreement will be in compliance with the Chief Executive Officer's and the Board's requirements.

The agreements will contain terms and conditions supporting the Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The consultants were selected upon final analysis and consideration without regard to race, creed, gender, or color.

ENVIRONMENTAL DOCUMENTATION

The proposed activity is not a project pursuant to the California Environmental Quality Act because it is an activity that is excluded from the definition of a project by Section 15378(b) of the California Environmental Quality Act Guidelines. The proposed actions are an administrative activity of the government which will not result in direct or indirect changes to the environment.

CONTRACTING PROCESS

On August 26, 2015, Public Works issued a RFP for as-needed construction-related services. The RFP was posted on both the County's "Doing Business with Us" and Public Works' "Contract Opportunities" websites.

Nineteen firms responded to the RFP. An evaluation committee, consisting of Public Works' technical staff, evaluated the proposals as outlined in the RFP. The selected firms represent the highest rated firms to provide the required services based upon their technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. The following firms were selected without regard to race, creed, color, or gender: Hill International, Inc., for construction inspection services; Jacobs Project Management Company for resident engineers, construction managers, and schedulers; and AECOM Technical Services, Inc., for environmental compliance manager services.

The recommended agreements require that consultants demonstrate their good faith efforts to utilize Disadvantaged Business Enterprises. Hill International, Inc.; Jacobs Project Management Company; and AECOM Technical Services, Inc., are aware of Public Works' Outreach Program, and their proposed Disadvantaged Business Enterprises participation is on file with Public Works. Community Business Enterprise Participation was not required in the solicitation as it conflicts with Federal regulations.

Public Works evaluated and determined that the Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended agreements. These agreements are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during the performance of the recommended consultant services agreements. These consultant services agreements will provide necessary as-needed construction-related services to support various County projects in an efficient manner, enhancing the delivery of County projects and services.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Construction Division.

The Honorable Board of Supervisors

9/6/2016

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Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly legible.

GAIL FARBER

Director

GF:JTS:ma

c: Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office
Internal Services Department (Countywide
Contract Compliance)